

City of Clark Fork
RESOLUTION NO. 2-2026

CITY SCHEDULE OF FEES FOR SERVICES

A RESOLUTION OF THE CITY OF CLARK FORK, BONNER COUNTY, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING AN UPDATED SCHEDULE OF FEES FOR PROVIDING SERVICES WITHIN THE CITY.

WHEREAS, Idaho Code § 63-1311 authorizes the City to set and modify fees for services provided by the City; and

WHEREAS, pursuant to the aforementioned statute, the City has previously adopted fees for various services provided by the City, which fees are contained within other ordinances or resolutions; and

WHEREAS, periodic revisions to currently existing fees, or implementation of new fees, may also be necessary from time to time; and

WHEREAS, Idaho Code § 63-1311A requires public notice and a public hearing when establishing new fees or increasing fees by more than 5%; and

WHEREAS, the City of Clark Fork consolidated all fees charged for services provided by the City into a single unified fee schedule, which schedule was contained in City of Clark Fork Resolution 1-2025 as an attached “Exhibit A” to said resolution.

WHEREAS, the City of Clark Fork wishes to now further update fees charged for certain services.

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Clark Fork, that the unified fee schedule for the City of Clark Fork be amended, subject to the following:

I. FEE SCHEDULE

That Exhibit A of the City of Clark Fork Resolution 2-2025 is hereby repealed and replaced. Fees for all services provided by the City shall be assessed in those amounts reflected in the attached **Exhibit A** to this Resolution 1-2026.

II. REAFFIRMATION OF CITY FEE RESOLUTION

Except as provided in Section I above, all other provisions of Resolution 2-2025 of the City of Clark, which was duly passed by the Clark Fork City Council on the 8th day of September, 2025, is hereby reaffirmed, and shall remain in full force and effect.

III. EFFECTIVE DATE

The revised fee schedule contained within the attached Exhibit A, and this Resolution otherwise, shall be effective as of February 1, 2026), and shall remain in force until revised by a subsequent resolution of the Clark Fork City Council.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL THIS _____ DAY OF _____, 2026.

CITY OF CLARK FORK:

Russell Schenck, Mayor

ATTEST:

Kat King, City Clerk

Exhibit A

Resolution 2-2026

WATER FEES		
Pertaining to:	Service	Fee/Rate
Water Rate – Residential Minimum Fee	calendar month (up to 1000 gal)	\$34.87
Water Rate – Residential Additional Fee	Each subsequent 1000 gal	\$2.65
Water Rate – Commercial Minimum Fee 3/4 in. Meter	calendar month	\$47.49
Water Rate – Commercial Minimum Fee 1 in. Meter	calendar month	\$62.88
Water Rate – Commercial Minimum Fee 2 in. Meter	calendar month	\$171.59
Water Rate – Commercial Minimum Fee 3 in. or 4 in. Meter	calendar month	\$429.00
Water Rate – Commercial Additional Fee 3/4 in. – 4 in. Meter	Each subsequent 1000 gal/calendar month	\$2.65
Bulk Water Rate	Per 1000-gallon, Construction usage and Commercial water trucks	\$22.43
Connection/Hookup Fee – 1 in.	Service activation in city limits*	\$8000.00
Connection/Hookup Fee – 2 in.	Service activation in city limits*	\$12,200.00
Connection/Hookup Fee – 3 in./ 4 in.	Service activation in city limits*	\$14,200.00
Fire Service Connection Fee - 4 in.**	Service activation in city limits*	\$8,500.00
Returned Check Fee	Return of check for insufficient funds. Note: A late fee will be added if it occurs after the last day of the current month.	\$25
Reconnect/Disconnect Fee	Reconnection due to nonpayment	\$30
Reconnect/Disconnect Fee	Owner requests water to be shut off or turned on outside of normal business hours (non-delinquent accounts only)	\$30
Late Payment Fee	Late fee for bills not paid by the 20 th of each month. Applies to the 21 st of each month, or the following weekday if the 21 st falls on a weekend or holiday	\$20

*The City will provide the meter, meter box, connection to the main, corporation stop, or other materials as required to effectuate a service connection. A non-refundable deposit of 10% of the hookup fee is required at the time of application and will be applied to the final invoice for the hookup fee upon full payment. Full payment of the hookup fee will be required before installation begins. **Fire Service Connection Fees for requested lines larger than four inches will be quoted on a case-by-case basis.

City Administration		
Pertaining to:	Service	Fee/Rate
Admin–Non-Sufficient Funds	NSF Penalty	\$25.00

PUBLIC RECORDS REQUESTS		
Pertaining to:	Service	Fee/Rate
Public Record Request – Copies	Black and White Copies	\$0.12
Public Record Request – Copies	Color Copies	\$0.55
Public Record Request – Copies	Copies on Non-Standard Paper	Actual Cost
Public Record Request – Digital Materials	Digital Media, DVD's, Software, Recordings, Hard Drives	Cost of Storage Device
Public Record Request – Labor	Labor for fulfilling PRR For current residents: First two hours free. Non-Residents: All labor costs	RESIDENTS: Labor to be billed at the hourly rate of the lowest-paid employee qualified to complete the request NON-RESIDENTS: Labor to be billed at the hourly rate of the employee who completes the request
Public Records Request – Redactions or Outside Professional Services	Redaction of non-public information or utilization of outside professional services necessary to fulfill a request Requestor is responsible for all labor costs	Labor to be billed at the hourly rate of the employee qualified to redact the information or the actual cost of outside professional services

PARKS		
Pertaining to:	Service	Fee/Rate
Parks/Facilities Reservation Fee	Resident All Day Use (7:00 AM – 10:00 PM)	\$50.00
Parks/Facilities Reservation Fee	Non-resident All Day Use (7:00 AM – 10:00 PM)	\$200.00
Parks/Facilities Reservation Fee	Resident Half Day Use (6 Hours)	\$25.00

Parks/Facilities Reservation Fee	Non-Resident Half Day Use (6 Hours)	\$100.00
Parks/Facilities Reservation Fee	Use Deposit – Residents and Non-residents (All Hours)	\$100.00

ANIMAL CONTROL		
Pertaining to:	Service	Fee/Rate
Animal Control – License	Annual Dog License – Altered	\$10.00
Animal Control – License	Annual Dog License – Non-Altered	\$20.00
Animal Control – License	Annual Dog License – In December	½ price
Animal Control – License	Replacement Tag	\$6.00
Animal Control – Kennel License	Kennel License Residential*	\$75.00 1 st year, \$50.00 subsequent
Animal Control – Kennel License	Kennel License Commercial*	\$150.00 1 st year, \$100.00 subsequent
Animal Control – Impound	Daily Impound Fee Licensed	\$25.00 per day
Animal Control – Impound	Daily Impound Fee Unlicensed	\$50.00 per day
Animal Control – Adoption	Adoption Fees	\$5.00 plus license fee, impoundment fee & refundable deposit \$100.00 w/ proof of rabies vaccination & \$50.00 proof of altering
Animal Control – Pick Up	Humane Pick-Up Fee	\$10.00
Animal Control – Pick Up	After Hours Humane Pick-Up Fee	\$40.00
Animal Control – Pick Up	Additional Non-Tagged, Non-Vaccinated	\$100.00
Animal Control – Permit	Non-Domestic Animal First Year	\$250.00
Animal Control – Permit	Non-Domestic Animal Annual Renewal	\$125.00
Animal Control – Permit	Non-Domestic Liability Insurance	\$500,000.00

*Kennel licenses do not include a license for each individual dog – each dog held at a kennel must have obtained its own individual dog license. If any kennel license is voided due to any violation of the most current animal control ordinance, the 1st year fee will again be required prior to reissuance of a kennel license for the same premises.

CEMETERY		
Pertaining to:	Service	Fee/Rate
Cemetery Fees – Urn Burial	Summer 04/01 – 10/31	\$150.00 per burial
Cemetery Fees – Urn Burial	Winter 11/01 – 3/31	\$200.00 per burial
Cemetery Fees – Full Burial	Summer 04/01 – 10/31	\$500.00 per burial
Cemetery Fees – Full Burial	Winter 11/01 – 3/31	\$800.00 per burial
Burial Plots (5' x 10')	Includes all fees, perpetual, and administrative	\$300.00
Cremation Plots (plot size greater than 5' x 6'8" but less than 5' x 10')	Includes all fees, perpetual, and administrative	\$200.00
Cremation Plots (size 5' x 3'4" to 5' x 6'8")	Includes all fees, perpetual, and administrative	\$100.00

	administrative	
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LIQUOR		
Pertaining to:	Service	Fee/Rate
Liquor - License	Beer /Wine License Application	\$50.00
Liquor - License	Alcohol License Application	\$325.00

FIRE DEPARTMENT- ADMINISTRATION		
Pertaining to:	Service	Fee/Rate
Fire Dept Fees – Inspection / Investigation		\$50.00 per hour
Fire Dept Fees – Command		\$250.00 per hour
Fire Dept Fees – Engine		\$400.00 per hour
Fire Dept Fees – Hose Team		\$150.00 per hour
Fire Dept Fees – Tender		\$300.00 per hour
Fire Dept Fees – Brush		\$400.00 per hour
Fire Dept Fees – Hand Crew		\$150.00 per hour
Fire Dept Fees – Rescue / Extrication		\$300.00 per hour
Fire Dept Fees – Boat		\$200.00 per hour

LAND USE FEES		
Pertaining to:	Service	Fee/Rate
Land Use – Annexation	Includes Zoning	\$1,000.00
Land Use – Comprehensive	Comprehensive Plan Amendment	\$1,000.00
Land Use – Conditional	Conditional or Special Use Permits	\$500.00
Land Use – Flood Plain	Flood Plain Map Amendment Review, floodplain development permit when required by city code to provide construction plans, elevation certificates, floodproofing certificates, rip-rap, fill, or no-rise certificates. Actual cost of services once the base fee is exceeded.	\$200.00
Flood Plain development permit for docks, piers, fill, and water intake lines	Where no stamped construction plans are required by city code. (Non-refundable)	75.00
Land Use – Flood Plain	Actual cost of services and materials,	\$1000.00

Variance	including the cost of notification and publishing, once the base fee is exceeded	
Land Use – Flood Plain appeal	Actual cost of services and materials once the base fee is exceeded	\$500.00
Land Use– PUD	Prelim Plan Review less than 2 acres	\$1,000.00
Land Use– PUD	PPR for 2 to 5 acres (residential)	\$1,000 + \$725
Land Use– PUD	PPR for 5+ to 10 acres (residential)	\$1,000 + \$1,250
Land Use– PUD	PPR for 10+ to 20 acres (residential)	\$1,000 + \$1,725
Land Use– PUD	PPR for 20+ acres (residential)	\$1,000 + \$2,175
Land Use– PUD	PPR for 2 to 5 acres (mixed residential & commercial)	\$1,000 + \$2,175
Land Use– PUD	PPR for 5+ to 10 acres (mixed residential & commercial)	\$1,000 + \$2,400
Land Use– PUD	PPR for 10+ acres (mixed residential & commercial)	\$1,000 + \$2,600
Land Use–Plat	Final	\$12 per lot, plus actual costs of professional services
Land Use – Vacations	Plat Vacations	\$450
Land Use – Rezone	Rezone	\$900
Land Use – Sign Applications	Sign Applications	\$300.00
Land Use – Subdivision	Preliminary Plat: (4 lots or less)	\$900 + (\$50 per lot)
Land Use – Subdivision	Preliminary Plat: (5 to 10 lots)	\$1,000 + (\$50 per lot)
Land Use – Subdivision	Preliminary Plat: (11 to 20 lots)	\$1,500 + (\$50 per lot)
Land Use – Subdivision	Preliminary Plat: (over 20 lots)	\$1,500 + (\$100 per lot)
Land Use – Variance	Variance	\$500.00
Land Use – Site Plan	Setting permit, Building, Structure, Fence, etc.	\$100.00 + plus the actual costs of professional services
Land Use – Appeals	Appeal of an administrative decision	\$100
Land Use – Reconsideration	Request for reconsideration of the council's land use decision	\$250
Land Use – Extension	Requests for Extension	\$250