City of Clark Fork

Minutes of the 5/11/26 Clark Fork Regular City Council Meeting

Mayor Schenck called the May 11, 2026, Regular Meeting of the City Council to order at 6:00 p.m.

Pledge of Allegiance: The Mayor led the Pledge of Allegiance.

Roll Call of Council Members: Sharon Banning, Jay White, and Tim Yetter were present, constituting a quorum.

ADDITIONS TO THE AGENDA
There were no additions to the agenda.

CONSENT AGENDA: ACTION ITEM.

Motion to Approve the Consent Agenda:
Council Member Banning moved to approve the Consent Agenda. Council Member White seconded the motion. All in favor. Motion carried unanimously.

New Business:

A. **Discussion of Phase Three Bid Approval and Century West Engineering Amendment #1 and Authorization for Engineering Consulting Services, ACTION ITEM.**

Dan Remmick was present to update the Council on Phase Three of the water project and stated that DEQ had approved the bid offering by La Riviere as the lowest bidder for the Phase Three project and presented Century West Engineering's agreement and authorization for engineering consulting services for the Mayor to sign.

Council Member White moved to approve the Mayor signing the bid package approval for La Riviere for the Phase Three Project. Council Member Banning seconded.

Roll Call Vote:
Sharon Banning -Yes
Jay White -Yes
Vicki Woodward -Absent
Tim Yetter - Yes
Motion carried.

Council Member Banning moved to approve the Mayor signing the Amendment #1 and Authorization for Engineering Consulting Services for Century West Engineering. Council Member Yetter seconded the motion.

Roll Call Vote:
Sharon Banning -Yes
Jay White -Yes
Vicki Woodward -Absent
Tim Yetter - Yes

Motion carried.

B. Discussion of Phase Two Change Order and Pay Request, ACTION ITEM.
Mr. Remmick stated there would be no action on this item due to it still being reviewed by DEQ.

C. Discussion of Declaring the Surplus of the Spring Creek Well Generator, ACTION ITEM.
The generator that was used for the Spring Creek Well that is no longer in use was valued at $12,500 and is the intent of the City to offer it for sale.

Council Member White made a motion to approve declaring the surplus of the Spring Creek Well Generator and placing it for sale. Council Member Banning seconded the motion.

Roll Call Vote:
Sharon Banning – Yes
Jay White – Yes
Vicki Woodward – Absent
Tim Yetter – Yes
Motion carried.

D. Discussion of Harris RV Authorization, ACTION ITEM.
Ryan Harris was not present as requested by Council during the April regular meeting. Mr. Harris was asked by Council at the April meeting to be present at the May meeting to provide evidence that he was working on relocating his RV to family property and be considered for a 30-day extension to complete preparing the property for the relocation of his RV. The Council agreed that there would be no extension given.

Council Member White moved to deny giving Mr. Harris an additional 30 days to relocate his RV. Council Member Banning seconded.

Roll Call Vote:
Sharon Banning -Yes
Jay White -Yes
Vicki Woodward -Absent
Tim Yetter - Yes
Motion carried.

E. Discussion of Assistant Clerk Job Description Approval, ACTION ITEM.
At the Fire Department Workshop in April, it was discussed to add an additional 4 hours per week to the assistant clerk's position to allow for fire department administration, which Council agreed. The additional hours were written in to the job description and presented to the Council for approval.

Council Member Yetter made a motion to approve the additional hours to the assistant clerk position. Council Member White seconded the motion.

Roll Call Vote:
Sharon Banning -Yes
Jay White -Yes
Vicki Woodward -Absent
Tim Yetter - Yes

Motion carried.

F. Discussion of Resolution 3-2026 Approval, ACTION ITEM.

Resolution 3-2026, (Volunteer Fire Department), was updated to include the additional requirements of volunteers to pass a criminal history check with DMV report, hold and maintain a current driver's license and pass a DOT equivalent physical exam. The Council looked through the updated Volunteer Fire Department Resolution and had no problems with it.

Council Member Banning made a motion to approve the Mayor signing Resolution 3-2026. Council Member White seconded the motion.

Roll Call Vote:
Sharon Banning – Yes
Jay White – Yes
Vicki Woodward – Absent
Tim Yetter – Yes
Motion carried.

G. Discussion of Resolution 4-2026 Approval, ACTION ITEM.

Resolution 4-2026, (Fire Suppression Agreement Rates, Charges & Fees), was updated to reflect changes discussed in the Fire Department Workshop in April. After discussion the Council agreed that further discussion was needed on the resolution. No action was taken.

MOTION TO ADJOURN. ACTION ITEM.

Council Member Banning moved to adjourn. Council Member White seconded. All in favor. Motion carried unanimously. The meeting adjourned at 7:16 p.m.

Respectfully Submitted,

Kat King

Kat King, City Clerk

Russell Schenck

Russell Schenck, Mayor