

RESOLUTION NO. 2-2023

CITY OF CLARK FORK, BONNER COUNTY, IDAHO (Destruction of Semi-Permanent Records)

A RESOLUTION OF THE CITY OF CLARK FORK, BONNER COUNTY, IDAHO, AUTHORIZING THE DESTRUCTION OF SEMI-PERMANENT RECORDS.

WHEREAS, Idaho Code § 50-907 requires the City Council to authorize destruction of records that are not required to be retained as permanent records and that have met the minimum retention period provided by the city's record retention schedule and are no longer required by law or for City business; and

WHEREAS, the City Clerk has proposed for destruction certain semi-permanent records that have exceeded their minimum retention period; and

WHEREAS, the city has adopted Resolution 5-2006 to assist in efficient and effective records management by identifying records that have exceeded their minimum retention that may be destroyed following approval by the City Attorney and, as required for semi-permanent records, approval by the Idaho State Historical Society.

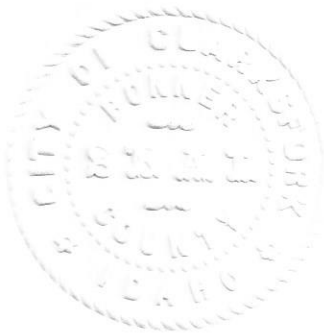
NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Clark Fork, Idaho, that the following semi-permanent records of the city be destroyed by shredding after the required thirty (30) days written notification to the Idaho State Historical Society, under the direction and supervision of the City Clerk. Said semi-permanent records to be destroyed are more particularly described in **Exhibit A**, attached hereto and incorporated herein by reference, and generally described as follows:

1. BOX – Water & Garbage Payment Receipts 1986-1990
2. BOX – Water & Garbage Payment Receipts 1990-1992, Water Rate Survey 1992, Water Ledger Fiscal 1990-1991
3. BOX – Water System Records 1993-1994
4. BOX – Water System Records 1995-1998, Water Tank Repair 1998
5. BOX – Water System Records 1999-2002
6. BOX – Water System Records 2003-2008
7. BOX – Water System Leak Reports 2008-2009, Fire Dept. Financial Statement Audit 2010 (Copy), Water System Records 2009-2011, One Call Password Forms
8. BOX – Water System Records 2012-2014

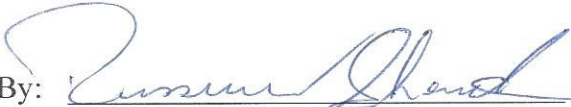
Upon a motion made by Council Member Banning seconded by Council Member Williams, the following vote was recorded:

CITY COUNCIL MEMBERS	YES	NO	ABSENT
Sharon Banning	<u>√</u>	—	—
Shari Jones	<u>√</u>	—	—
Jay White	<u>√</u>	—	—
Blaine Williams	<u>√</u>	—	—

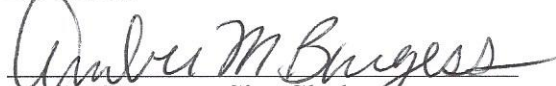
ADOPTED AND APPROVED by the City Council and Mayor as a Resolution of the City of Clark Fork, Bonner County, Idaho, at a Regular Meeting of the City Council held on the 10th day of April, 2023.



CITY OF CLARK FORK, IDAHO

By: 
 Russ Schenck, Mayor

ATTEST:


 Amber Burgess, City Clerk

SEMI- PERMANENT RECORDS
1986 - 1990 (BOX #1)

DESCRIPTION
City of Clark Fork Water and Garbage Collection Master List and Receipts March '86
City of Clark Fork Water and Garbage Collection Master List and Receipts April '86
City of Clark Fork Water and Garbage Collection Master List and Receipts July '86
City of Clark Fork Water and Garbage Collection Master List and Receipts Sept '86
City of Clark Fork Water and Garbage Collection Master List and Receipts Oct '86
City of Clark Fork Water and Garbage Collection Master List and Receipts Nov '86
City of Clark Fork Water and Garbage Collection Master List and Receipts Dec '86
City of Clark Fork Water and Garbage Collection Master List and Receipts Jan '87,
City of Clark Fork Water and Garbage Collection Master List and Receipts April '87,
City of Clark Fork Water and Garbage Collection Master List and Receipts May '87,
City of Clark Fork Water and Garbage Collection Master List and Receipts June '87,
City of Clark Fork Water and Garbage Collection Master List and Receipts July '87,
City of Clark Fork Water and Garbage Collection Master List and Receipts Aug '87,
City of Clark Fork Water and Garbage Collection Master List and Receipts Oct '87,
City of Clark Fork Water and Garbage Collection Master List and Receipts Nov '87,
City of Clark Fork Water and Garbage Collection Master List and Receipts Dec '87,
City of Clark Fork Water and Garbage Collection Master List and Receipts Jan '88
City of Clark Fork Water and Garbage Collection Master List and Receipts March '88
City of Clark Fork Water and Garbage Collection Master List and Receipts Jan '89
City of Clark Fork Water and Garbage Collection Master List and Receipts Feb '89
City of Clark Fork Water and Garbage Collection Master List and Receipts July '89
City of Clark Fork Water and Garbage Collection Master List and Receipts Aug '89
City of Clark Fork Water and Garbage Collection Master List and Receipts Sept '89
City of Clark Fork Water and Garbage Collection Master List and Receipts Oct '89
City of Clark Fork Water and Garbage Collection Master List and Receipts Nov '89
Pumphouse Meter Reading Jan, 29 through March 30 '90
City of Clark Fork Statements for Annual Garbage Burial Fee Jan '87
City of Clark Fork Statements for Annual Garbage Burial Fee Jan '88
Old Water Records Ledger '87 - '89
City of Clark Fork Water and Garbage Collection Master List Feb '90
City of Clark Fork Water and Garbage Collection Master List April '90
City of Clark Fork Water and Garbage Collection Master List May '90
City of Clark Fork Water and Garbage Collection Master List June '90
City of Clark Fork Water and Garbage Collection Master List July '90
City of Clark Fork Water and Garbage Collection Master List Aug '90
City of Clark Fork Water and Garbage Collection Master List Sept '90
WestOne Receipts July '90
Washington Water Power Receipt July '90
Montana Rail Link Receipt July '90
WestOne Receipt May '90
US Dept. of Agriculture letter RE: Payment of Utility Charges of Former Occupants April 26, 1989
City of Clark Fork Water Receipts April '91
City of Clark Fork Water Receipts May '90
City of Clark Fork Water Receipts July '90
City of Clark Fork Water Receipts Aug '90
City of Clark Fork Water Receipts Oct '90

SEMI- PERMANENT RECORDS
1986 - 1990 (BOX #1)

City of Clark Fork Water Receipts Dec '90
City of Clark Fork Water Receipts Feb '91
City of Clark Fork Water and Garbage Collection Master List April '90
City of Clark Fork Water and Garbage Collection Master List May '90
Montana Rail Link Receipt May '90
SESCO/Schindler Electric Supply Invoice No#163822 paid Nov 3, 1989
City of Clark Fork Water and Garbage Collection Master List, Dec '89
Utility Audit July '89, Clark Fork Water Receipts April, May, July '88
Letter to Mayor regarding Water Rate Increase from Jay Rafferty '86
Waste Burial Fees '86
Letter to City from June Schuler regarding unpaid Water and Garbage fees by renters
Certified Letter to Maurine McMillen regarding unabated water flow at the Cedars Cafe/ Playhouse Nov 14, '89
Water Audit and Letter to Frank Covey regarding delinquent Water and Garbage fees July 13, '89
Water Audit and Letter to Vickie Crawford Lien regarding delinquent Water and Garbage fees July 17, '89
City of Clark Fork Water and Garbage Collection Master List June '89
Water Audit and Letter to Sharron Peters regarding past Water and Garbage Payments Oct 26, '89
Water Records 3rd Qtr '89 through 1st Qtr '91

SEMI-PERMANENT RECORDS

1990- 1992 (BOX #2)

DESCRIPTION
City of Clark Fork Past Due Water Bill Notices Feb '91
City of Clark Fork Past Due Water Bill Notices May '91
City of Clark Fork Past Due Water Bill Notices July '91
City of Clark Fork Past Due Water Bill Notices Aug '91
City of Clark Fork Past Due Water Bill Notices Nov '91
City of Clark Fork Past Due Water Bill Notices Dec '91
City of Clark Fork Water Bill Notices April '91
City of Clark Fork Water Bill Notices July '91
City of Clark Fork Water Bill Notices Oct '91
City of Clark Fork Water Bill Notices Oct '90
City of Clark Fork Water Bill Notices Nov '90
City of Clark Fork Water Bill Notices Dec '90
City of Clark Fork Water Bill Notices Jan '92
City of Clark Fork Water Bill Notices April '92
City of Clark Fork Water Bill Notices July '92
City of Clark Fork Water Bill Notices Oct '92
City of Clark Fork Past Due Water Bill Notices Feb '92
City of Clark Fork Past Due Water Bill Notices May '92
City of Clark Fork Past Due Water Bill Notices Aug '92
City of Clark Fork Past Due Water Bill Notices Nov '92
Don Sutton Non-metered Water Hook Ups April 29, 1992
Raynard Anderson Non-metered Water Hook Ups April 29, 1992
Monthly Usage Report 9/3/91 to 12/2/91 Readings
Monthly Usage Report 12/2/91 to 3/1/92 Readings
Monthly Usage Report 3/2/92 to 6/1/92 Readings
Monthly Usage Report 6/2/92 to 9/1/92 Readings
Monthly Usage Report 9/2/92 to 12/2/92 Readings
Water Rate Survey Letters sent out to Residents May 22, 1992

SEMI-PERMANENT RECORDS

1993- 1994 (BOX #3)

DESCRIPTION
Sandpoint Title Insurance Speelman/Ellard 2nd Qtr Assessments Payment 6/15/93
Sandpoint Title Insurance Raftery/Fritz Water Fees Payment (April/May/June) 6/17/93
City of Clark Fork Past Due Water Bills Feb '93
City of Clark Fork Past Due Water Bills May '93
City of Clark Fork Past Due Water Bills Nov '93
City of Clark Fork Water Billing Notices Jan '93
City of Clark Fork Water Billing Notices April '93
City of Clark Fork Water Billing Notices July '93
City of Clark Fork Water Billing Notices Oct '93
City of Clark Fork Past Due Water Bills Nov '92
Customer Ledgers for Water Readings April '91 through Sept '94
City of Clark Fork Water Billing Notices April '92
City of Clark Fork Water Billing Notices Jan '94
City of Clark Fork Water Billing Notices April '94
City of Clark Fork Past Due Water Bills Feb '94
City of Clark Fork Past Due Water Bills May '94
Monthly Usage Report 12/1/92 to 6/1/93 Readings
Monthly Usage Report 6/1/93 to 9/1/93 Readings
Monthly Usage Report 6/1/93 to 12/1/93 Readings
Monthly Usage Report 9/1/93 to 12/1/93 Readings
City of Clark Fork Past Due Water Bills Aug '93
City of Clark Fork Water Billing Notices July '94
City of Clark Fork Past Due Water Bills Aug '94
Monthly Usage Report 9/1/94 to 12/1/94 Readings
Monthly Usage Report 6/1/94 to 9/1/94 Readings
Monthly Usage Report 3/1/94 to 6/1/94 Readings
Monthly Usage Report 12/1/93 to 3/1/94 Readings
City of Clark Fork Past Due Water Bill Nov '94
City of Clark Fork Water Billing Notices Oct '94

SEMI-PERMANENT RECORDS
1995- 1998 (BOX #4)

DESCRIPTION
City of Clark Fork Water Reports 1998
Water Customer Lists 1997
Water Customer Lists 1998
Water Customer Lists 1996
Water Customer Lists 1995
Water Meter Reading Worksheets 1997
Water Meter Reading Worksheets 1996
Water Billing Registers 1996
Water Billing Registers 1995
Water Customers Lists 1996
Water Deposit Reports 1997
City of Clark Fork Water Reports 1997
Letter from Torin Mowbray to Richard Tucker RE: Clark Fork Concrete Reservoir 8/22/95
General Status Inquiry RE: Clark Fork Water Storage Tank Repair Project 11/10/95
Letter from Tucker Engineering Consultants RE: Water Tank Coating, Curing Schedule, Disinfection 8/25/95
Ride Custom Paintings Invoice 8/14/95
Letter from Torin Mowbray Tank Cleaning Procedure
Copy of Council Minutes with Water Tank Repair Highlighted 8/14/95 Regular Meeting
Idaho State Tax Commission, Public Works Contract Tax Release 8/1/95
DEQ letter RE: Reservoir Repair and Coating 7/21/95
Oak Harbor Freight Invoices 001-2108878 (6/20/95) and 001-2125488 (7/6/95)
Inspection Sign-Off for Clark Fork Water Tank Repair Project 7/13/95
Copy of Section 7, Measurement and Payment
Pride Custom Painting Letter 6/23/95
Pride Custom Painting Contract 6/12/95
Notice to Clark Fork Residents RE: Water Tank Maintenance 6/19/95
Certificate of Insurance Insured Pride Custom Painting, Cert Holder City of Clark Fork 6/1/95 to 6/1/96
Notice of Award to Pride Custom Painting 5/15/95
Allied Insurance Bond No. 7900562141 for Pride Custom Painting
Letter to Steve Tanner of DEQ RE: Inspection of Clark Fork's Water Tank 1/27/95
City of Clark Fork Contract Docs and Plan Specs for CF Water Storage Tank Repair Project 3/20/95
Water Meter Reading Worksheets 1996
Water Meter Reading Worksheets 1998
Water Meter Reading Worksheets 1995
Water Deposit Reports 1998
Backflow Prevention Device Test and Maintenance Report 11/20/97
Esvelt Environmental Engineering Invoices 11/2/96 and 4/9/97
Esvelt Environmental Engineering Professional Services Agreement 6/12/96
Fax from Mark Esvelt RE: Draft of Corrosion Control System 3/10/97
Van Waters & Rogers Inc. Material Safety Data Sheet 3/25/94
Letter to Mayor Martinosky RE: Water Reservoir Tank Lining Project 7/25/97
Letter to Mayor Martinosky RE: Corrosion Control for City of Clark Fork 8/13/97
Letter from Mayor Martinosky RE: Corrosion Control System 8/28/97
Spokane Instrument Co Invoice #445 3/20/97
E-Z Enterprises Invoice #0834 2/11/97
Letter from Mayor Martinosky to Spokane Instrument Co RE: Quote Approval 2/11/97

1995- 1998 (BOX #4)

[illegible]

SEMI-PERMANENT RECORDS
1999- 2002 (BOX #5)

[illegible]

SEMI-PERMANENT RECORDS
2003- 2008 (BOX #6)

[illegible]

SEMI-PERMANENT RECORDS
2008- 2011 (BOX #7)

DESCRIPTION
Water Payment Registers 2010
Water Skipped Meter Reports 2010
Water Payment Worksheets 2010
Water Deposit Tapes 2010
Water Audit Trails 2010
Water Monthly Receipts 2010
Water Late Charge Reports 2010
Water Long Customer Lists 2010
AMR Alerts Reports Clark Fork 2010
Water Deposits Reports 2010
Water List of Notices Sent Reports 2010
Water Usage Summary Reports 2010
Water System Totals Reports 2010
Water Billing Register Reports 2010
Water Unread Meter List Reports 2010
Water Backflow Assembly Test Reports 2010
Water Backflow Assembly Test Reports 2011
Consumer Confidence Report Template Instructions 2010
IDSE Report for Standard Monitoring for Systems Serving < 10,000 2009
Water Billing Register Reports 2009
Water Audit Trail Reports 2009
Water Daily Receipt Lists 2009
Water Deposit Tapes 2009
Water Reading Master Reports 2009
Water Payment Worksheets 2009
Water Customer Lists 2009
Water Daily Receipt Reports 2011
Water Adjustments 2011
Water Audit Trail Reports 2011
Water Monthly Receipts 2011
Angels over Sandpoint Payment for Brianna Knapp 8/28/11
Water System Totals Reports 2011
Water Meter DataLogs Reports 2011
Water Skipped Meter Reports 2011
Water Reading Master Reports 2011
Water Out of Range Readings Reports 2011
Water Deposit Tape Reports 2011
Water Adjustments 2010
Water Audit Trail Reports 2010
Water Exceptional Usage Reports 2010
Water Past Due Lists 2010
Water Usage and Loss Reports 2010
Water Billing Registers 2010
Water Top Usage Accounts 2010
City of Clark Fork Water Fund from 10/14/2010 thru 12/22/2010 statement
Water Payment Worksheets 2010

SEMI-PERMANENT RECORDS

2008- 2011 (BOX #7)

Letter from Gaudry, Ranson, Higgins & Gremillion RE: 108 E. 4th Street Past Due Water Bill 5/25/11
Water Billing Registers 2011
Water Deposit Tapes 2011
Water Usage and Loss Reports 2011
Water List of Notices Sent Reports 2011
Water Past Due Lists 2011
Water Audit Trail Reports 2011
Water Payment Worksheets 2011
Central Contractor Registration User's Guide: CCR Oct 2011
Water Monthly Receipts 2009
Water Unread Meter Lists 2009
Water Audit Trail Reports 2009
Water Exceptional Usage Reports 2009
Water Usage and Loss Reports 2009
Water Reading Master Reports 2009
Water List of Rates 2009
AMR Alerts Report Clark Fork 2009
Water Skipped Meter Report 2009
Quarterly Meter Reading Worksheet 1st Qtr 2009
Water List of Notices Sent 2009
Water Daily Receipt Reports 2009
Quarterly Meter Reading Worksheet 2nd, 3rd and 4th Qtr 2008
Safety Data Sheet for Caustic Soda Liquid
Water Meter Lists 2011
Water Billing Registers 2011
Water Past Due Lists 2011
Water Skipped Meter Reports 2011
City of Clark Fork General Fund Check Detail Feb. 2011
Water Monthly Receipts 2011
Water Adjustments 2011
Water Reading Master Report Clark Fork 2011
City of Clark Fork General Fund Balance Sheet March 2011
Water Payment Register 2011
Water Reader Comments and Notes Clark Fork Sept. 2011
Water Data Log Report Jan. 2011
Water Overpayment/Prepayment List 2011
Master Meter Invoice Order No# 0146180 12/20/2011
HDSWW Invoice PO# 4153 9/16/11
UNIVAR Invoice Order# SK293846 9/6/11
UNIVAR Invoice Order# SK292943 8/2/11
Harrington Industrial Plastics Order# 02149360-1 9/6/11
H & H Express Shipper No# 03732677 9/16/11
UNIVAR Invoice Order# SK295046 10/25/11
OneCall Password Forms 2011
Water System Totals Report 2011

SEMI-PERMANENT RECORDS
2012- 2015 (BOX #8)

DESCRIPTION
State Investment Pool Street Fund Acct#1840 2012 thru 2013
LGIP Monthly Statements
May Water Report Water Fund 2012, System Totals Report, Billing Register, Adjustments, Overpayment/Prepayment List, Changes in Deposit
April Water Report Water Fund 2012, System Totals Report, Billing Register, Adjustments, Overpayment/Prepayment List, Changes in Deposit
March Water Report Water Fund 2012, Receipts this Month, Deposits, Upload Report, Reading Master Report, Skipped Meter Report, Deposit Tape, System Totals Report
Feb. Water Report Water Fund 2012, Receipts this Month, Late Charge Report, Adjustments, Billing Register, System Totals Report, Public Hearing
Oct. Water Report Water Fund 2013, Billing Register, Deposit Tape, System Totals Report, Daily Receipts, Changes in Deposits, Deposits, City of Clark Fork General Fund General Journal Transaction 10/17/2012, Route 1 Totals Report
Oct. Water Report Water Fund 2012, Date Log Report Don Dawson
Aug. Water Report Water Fund 2012, Late Charge Report, System Totals Report, Billing Register, Mountain Power Const. Hydrant Water Letter
July Water Report Water Fund 2012, Billing Register, Receipts this Month, List of Notices Sent, Pump 1 Totals Report, Deposit Tape, Deposit Checks
June Water Report Water Fund 2012, Late Charge Report, Adjustments, Overpayment/Prepayment List, Pump 1 Totals Report, System Totals Report, Out of Range Readings, Reading Master Report
Dec. Water Report Water Fund 2012, Deposit Tape, List of Notices Sent, Deposit Tape, Daily Receipts
Dec. Water Report Water Fund 2013, System Totals Report, Late Charge Report, Overpayment/Prepayment List, Receipts this Month, Adjustments, Billing Register, Reading Master Report
Nov. Water Report Water Fund 2013, Billing Register, Value Maintenance Excercise Log, Deposit Tape, Receipts this Month, Picked Up 262 Reads, Payment Worksheet, Ecova Fax requesting missing bill 11/20/12
Oct. Water Report Water Fund 2015, Customer Detail, System Totals Report, Audit Trail, Receipts this Month, Deposit Tape, Changes in Deposit
Backflow Assembly Test Reports July, 2014 and Feb., 2014
Aug. Water Report Water Fund 2014, Deposit Tape, System Totals Report, Billing Register, Overpayment/Prepayment List, Receipts this Month, List of Notices Sent, Skipped Meter Report
CCR Report 2013
Sept. Water Report Water Fund 2014, Deposit Summary, Deposit Tape, Audit Trail
Nov. Water Report Water Fund 2014, Late Charge Report, Deposit Summary, Receipts this Month, System Totals Report
Feb. Water Report Water Fund 2014, Deposit Tape, Receipts this Month, Reading Master Report, Skipped Meter Report, Systems Total Report, City of Clark Fork Water Fund, Profit and Loss Oct 2013 thru Feb 2014
Jan. Water Report Water Fund 2014, Receipts this Month, Deposit Tape, Billing Register, System Totals Report, Deposit Summary
Dec. Water Report Water Fund 2015, System Totals Report, Deposit Summary, Deposit Tape, Payment Worksheet, Audit Trail, Route 1 Totals
Nov. Water Report Water Fund 2015, System Totals Report, Deposit Tape, Deposit Summary, List of Notices Sent, Billing Register, Audit Trail, Reading Master Report
May Water Report Water Fund 2014, Deposit Tape, Receipts this Month, Deposit Summary, System Totals Report, Audit Trail
April Water Report Water Fund 2014, Receipts this Month, Deposit Summary, Payment Worksheet, Deposit Tape, Daily Receipts, System Totals Report
March Water Report Water Fund 2014, Receipts this Month, Deposit Tape, System Totals Report, Past Due List, Billing Register, Daily Receipts

SEMI-PERMANENT RECORDS

2012- 2015 (BOX #8)

Dec. Water Report Water Fund 2014, Out of Range Readings, Reading Master Report, Payment Worksheet, Receipts this Month, System Totals Report, Monthly Chlorination Report
July Water Report Water Fund 2014, Deposit Summary, Deposit Tape, Payment Worksheet, Receipts this Month, Oct. Water Report Water Fund 2014, Deposit Tape, Deposit Summary, Receipts this Month, System Totals Report, Billing Register
Sept. Water Report Water Fund 2013, System Totals Report, Skipped Meter Report, Reading Master Report, Audit Trail, Billing Register, List of Notices Sent, Customer Detail, Adjustments, Receipts this Month, Overpayment/Prepayment List, Payment Worksheet
Aug. Water Report Water Fund 2013, System Totals Report, Reading Master Report, Deposit Tape, Past Due List, Billing Register
July Water Report Water Fund 2013, System Totals Report, Monthly Chlorination Report, Route 1 Totals Report, Daily Receipts, Receipts this Month, Pump 1 Totals Report, Billing Register, Deposit Tape, Customer Detail, Deposit Summary
June Water Report Water Fund 2013, Payment Worksheet, Deposit Tape, Custom Detail, Sandpoint Title Ins. Fax for Alfred Stoffels 6/14/13, Reading Master Report, Skipped Meter Report, System Totals Report
May Water Report Water Fund 2013, System Totals Report, List of Notices Sent, Water Receipts for Before and After Rate Increase, Customer Detail, Receipts this Month, Deposit Tape, Overpayment/Prepayment List
April Water Report Water Fund 2013, Receipts this Month, System Totals Report, Daily Receipts, Past Due List, Adjustments, Deposit Tape, Billing Register, Deposit Summary,
March Water Report Water Fund 2013, System Totals Report, Payment Worksheet, Receipts this Month, Billing Register, Deposit Tape, Past Due List
Feb. Water Report Water Fund 2013, Deposit Summary, Deposit Tape, System Totals Report
Jan. Water Report Water Fund 2013, System Totals Report, Pump 1 Totals Report, Receipts this Month, Deposit Tape, Deposit Summary, Consumption Report
Jan. Water Report Water Fund 2012, System Totals Report, Deposit Tape, Receipts this Month, Daily Receipts, Reading Master Report, Adjustments, Billing Register
Backflow Assembly Test Reports Feb., April, June, Aug., and Oct. 2012
June Water Report Water Fund 2014, Receipts this Month, Reading Master Report, Deposit Tape, Customer Detail, System Totals Report, Route 1 Totals Report, Audit Trail
March Water Report Water Fund 2015, System Totals Report, Billing Register, Deposit Tape, Deposit Summary, Monthly Chlorination Report
Feb. Water Report Water Fund 2015, Skipped Meter Report, System Totals Report, Deposit Tape, Deposit Summary
Jan. Water Report Water Fund 2015, System Totals Report, Receipts this Month, Payment Worksheet, Deposit Summary, Audit Trail, Adjustments, Deposit Tape, Skipped Meter Report, Reading Master Report
Sept. Water Report Water Fund 2015, System Totals Report, Reading Master Report, Deposit Summary, Billing Register, Payment Worksheet, Deposit Tape, Past Due List, Monthly Chlorination Report
Aug. Water Report Water Fund 2015, Billing Register, System Totals Report, Deposit Tape, List of Notices Send, Monthly Chlorination Report
July Water Report Water Fund 2015, System Totals Report, Receipts this Month, Monthly Chlorination Report, Past Due List, Deposit Tape, Deposit Summary, Overpayment/Prepayment List
June Water Report Water Fund 2015, Skipped Meter Report, Deposit Tape, System Totals Report, Customer Detail, Monthly Chlorination Report, Billing Register, Receipts this Month
May Water Report Water Fund 2015, System Totals Report, Monthly Chlorination Report, Receipts this Month, Billing Register, Deposit Tape
April Water Report Water Fund 2015, System Totals Report, Deposit Tape, Receipts this Month, Billing Register, Deposit Tape, Deposit Summary, Payment Worksheet, Payment Register, Monthly Chlorination Report
Long Customer Lists March and Dec. 2012
Payment Worksheet March 2012
Receipts this Month June 2012

2012- 2015 (BOX #8)

[illegible]